

NEW HAMPSHIRE BOARD OF
MENTAL HEALTH PRACTICE

BOARD MEETING MINUTES – December 11, 2015

Present: Richard Phelps, MSW, LICSW, H. Alan Goodman, Ph.D., LCMHC, Dayl Hufford, D.Min, LPP, Diane Vaccarello, MS, LMFT, Jane Power Kilcoyne, Ed.D, Public Member and Kathleen Skinner Shulman, Ed.D., Public Member.

Not present: ----

Board meeting was called to order at 9:00 a.m. by Jane Power Kilcoyne, Ed.D., Board Chair

Draft minutes of the November 20, 2015 meeting were reviewed by the Board. Motion was made by Richard Phelps and seconded by Alan Goodman to approve the minutes with two minor corrections on page 2.

Vote: For: RP, AG, JPK, DV, KSS
Opposed: 0
Recused: DH

I. CORRESPONDENCE

- A. AASCB Executive Committee – The Board read and filed a letter from AASCB stating that it supports CACREP accreditation as the educational standard for mental health counselors.
- B. Hatt, Roger, LMFT – The Board reviewed a letter from Mr. Hatt asking for clarification as to whether or not there is a requirement that supervision of a candidate for marriage and family therapist take place on site where the candidate provides services. Motion was made by Diane Vaccarello and seconded by Alan Goodman to send a letter to Mr. Hatt explaining that all Candidate for Licensure: Supervision Agreements need to be approved by the Board before the post-graduate supervision hours can count towards the hours required for licensure. The questions on page three of the agreement regarding a supervisee's clinical site need to be answered. Specific requests concerning supervision need to be reviewed by the Board. The Board advised Mr. Hatt to review NH Administrative Rule Mhp 306.02 (e)(1)(a – f). Motion passed unanimously.

- C. Pfeifer, James, North Dakota Board Chair – The Board reviewed a letter from James Pfeifer, Chair of the North Dakota Board of Counselor Examiners, asking if the State of New Hampshire would consider reciprocity with North Dakota licensed professional counselors. Motion was made by Alan Goodman and seconded by Richard Phelps to send a letter to Mr. Pfeifer explaining the Board cannot consider reciprocity with North Dakota as the requirements are not as stringent as New Hampshire’s requirements. Motion passed unanimously.
- D. Gorin, Stephen, Ph.D. - The Board reviewed a letter from Dr. Gorin asking it for clarification regarding RSA 330-A:10 XIV, as it applies to licensing renewal requirements for continuing education units (CEU’s) in suicide prevention training. Motion was made by Richard Phelps and seconded by Kathleen Skinner Shulman to send a letter to Dr. Gorin explaining that the Board is at the conclusion of the formal rulemaking process and has submitted the final proposal of Mhp 402.01 (d) to the Joint Legislative Committee on Administrative Rules (JLCAR) for review. The Board is scheduled to appear before the Committee at its meeting on Thursday, December 17, 2015. Final Proposal Mhp 402.01 (d) is on the consent calendar of the JLCAR meeting. If it stays on the consent calendar and is approved, the Board will vote to adopt the rule at its January 15, 2016 meeting. The Board recognizes that all CEU’s approved by NASW are accepted as “Category A” CEU’s. If your training content meets the National NASW suicide prevention best practices guidelines, it will be accepted as meeting the requirement of the rule when it is adopted. Motion passed unanimously.

II. ELECTIONS

- A. Jane Power Kilcoyne solicited names for nomination as Board Chair. Richard Phelps, LICSW was nominated and elected as Chairperson of the NH Board of Mental Health Practice.

III. LEGISLATION - no pending legislation

IV. DISCUSSION

- A. Development of guidelines for teletherapy – The Board replaced the word “state” with “jurisdiction” on the out-of-state practice statement on its website.
- B. The Board requested a list of names and addresses of all Candidates for Licensure, approved after July 1, 2015, whose supervisor has not yet met the requirement of Mhp 302.01 (c)(9). The Board also requested a list of the supervisor’s addresses. Board staff will provide this information to the Board.

- C. The New Hampshire Board of Mental Health Practice will host a meeting with mental health boards from Vermont, Maine, Massachusetts, Rhode Island, Connecticut, Puerto Rico, Virgin Islands and Guam to discuss portability. The meeting is scheduled for Friday, May 20, 2016 at 11 am and is by invitation only.

Upon the motion of Alan Goodman and seconded by Richard Phelps, the Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing applications, investigations of alleged misconduct of licensees, final disciplinary action and other adjudicatory decisions, in accordance with RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 118 N.H. 574 (1978), RSA 330-A:29, V, and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

[Non-public minutes held separately]

Upon the motion of Alan Goodman and the second of Richard Phelps, the Board by roll call vote, resolved to withhold the minutes of the preceding non-public session, with the exception of approved applications, responses to motions and disciplinary actions until they are served from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

I. APPLICATIONS APPROVED FOR LICENSURE

- A. Approved mental health counselors: Freda Buckler, Rachel Umberger and Anna West.
- B. Approved clinical social workers: Jennifer Boudreau, Parisa Rahimi-Britton and Heath Sweeney.
- C. Approved marriage & family therapists – Janet Robertson
- D. Approved pastoral psychotherapists – no applications for review this month

II. APPROVED CANDIDATE FOR LICENSURE: SUPERVISORY AGREEMENTS

- A. Mental Health Counselors: Regina Burt, Joseph Brown, Tracy Rague, Kimberly Sieper and Candace Stohl.
- B. Social Workers: Elizabeth Braconi, Susan Gelinas, Caitlin Cutter and Allison Curran. Hilary Lynch - request approved.

C. Marriage & Family Therapists: Jeanette Carey and Maria LaPierre

D. Pastoral Psychotherapists: no agreements for review

III. APPLICATION DENIED

A. Joni O'Brien, MS – applicant for LMFT – The Board issued an Order on License Denial

Meeting was adjourned at 11:30:00 AM

Next meeting is scheduled for January 15, 2016